**VNSG 1219 Professional Development**

**Course Syllabus:** Summer 2025



*“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”*

**Instructor: Tim Elmore, RN**

**Office:** UHS Building # 204

**Phone:** office 903-434-8370

**Email:** telmore@ntcc.edu

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Office** **Hours** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Online** |
| 0800-1200 | 0800-1000 | 0800-1000 | 0800-1000 | By appt. | Email |

***This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.***

*Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.*

**Course Description:** Two credit hours. Study of the importance of professional growth. Topics include the role of the Licensed Vocational nurse in the multi-disciplinary health care team, professional organizations, ethics, legalities, trends, management, and continuing education.

**Prerequisite(s):** Completion of the second semester of the Vocational Nursing Program.

# Student Learning Outcomes/Course Level Outcomes:

# Describe the role of a licensed vocational nurse in a multidisciplinary setting, inclusive of basic principles of leadership and management. (DEC I.A)

# Discuss the role of professional organizations and regulatory agencies. (DEC IV.B)

# Explain the Board of Nursing rules and regulations and the Nurse Practice Act. (DEC I.D)

# Identify criteria and appropriate resources for continuing education. (DEC I.D)

# Evaluation/Grading Policy:

MIDTERM EXAM ------------------------------------------------------------------------ 20%

CLASS PARTICIPATION -------------------------------------------------------------- 5%

ATI TESTING ----------------------------------------------------------------------------- 10%

 ATI Capstone/Virtual ATI…………………………………….………..……….. 10%

 **- (Refer to NTCC VN 0825 PN ATI Capstone Content Review + Virtual-ATI Policy & Schedule)**

PROFESSIONAL PORTFOLIO --------------------------------------------------------- 15%

REMEDIATION----------------------------------------------------------------------------20%

FINAL EXAM ------------------------------------------------------------------------------ 20%

**TOTAL** ---------------------------------------------------------------------------------------**100**

A minimum overall grade of “C” is required in all Academic and Nursing courses before using that course as a prerequisite for the next course in sequence. Academic courses (English, Ethics, etc.) typically work from a grade of 70 or higher for “C”. In preparation for the State Board examination, the letter grade assigned to all Nursing courses shall be determined as follows:

 A= 90 – 100

 B = 80 – 89

 C = 78 – 79

 F = 77.9 and below

The average of the exam grades must be 78% or above to pass the course. Grades will not be rounded when calculating the average (77.5 – 77.9 is not rounded to 78).

Posting of grades: Exam grades will be posted within 72 hours after sitting for the exam and assignments within 7 calendar days from when the student turned in the assignment.

Late work will be graded, then ten points will be deducted for each day the assignment is late, up to three days. After the third day, the grade will remain a zero; however, all assignments are required to be completed in order to proceed to the next level of the program.

ATI CAPSTONE and VIRTUAL ATI: (Includes adherence to all aspects of the Northeast TX CC LVN 0825 PN ATI Capstone Content Review + Virtual-ATI Policy and Schedule)- Document is available on Blackboard and within the ATI Learning Platform.

ATI assignments, including ATI Capstone and Virtual ATI are requirements of this course. Students must COMPLETE both ATI Capstone and Virtual ATI at the 50% mark for this course to be considered complete. The following CORE Content Modules MUST be completed PRIOR to graduation: NCLEX Strategies, Fundamentals, Pharmacology, Adult Medical Surgical, and Nursing Care of Maternal/Child. Failure to do so will result in an “incomplete” in the course until this requirement is completed by the student. Furthermore, an affidavit of graduation (AOG) is sent to the Texas Board of Nursing once the student has satisfied all requirements of the course and graduated.

**ATI Capstone and Virtual ATI:**

A course requirement for VNSG1219 is the ATI Capstone and Virtual ATI which will constitute 10% of the total grade for this course. This content is accessed through [www.atitesting.com](http://www.atitesting.com) and is led by a masters-prepared nurse educator. A calendar will be available within ATI to keep students on track with assignments. The ATI nurse educator is available Monday-Saturdays and messages are answered within 48 hours. No educator is available Sundays and holidays.

Similar to ATI Capstone, Virtual ATI will include assessments and remediation. Following graduation, there are Mental Health and Management modules then a Virtual ATI predictor to complete the review. Graduates are ***highly encouraged*** to complete the Virtual ATI review Post Graduation and given the “green light” from the ATI Educator prior to testing for NCLEX.

The total points awarded/total possible points of both ATI programs will result in an ATI gradebook grade that will count for 10% of the total course grade.

\*\*The ATI Capstone and Virtual ATI assigned during the course are ***not*** optional and are required to be completed to complete VNSG 1219.

# Required Instructional Materials:

**Institutional/Course Policy:** For any other institutional or course policy, refer to the student handbook.

**Classroom Expectations:** Please see student handbook.

**Course Outline:**

1. **Unit One:**
* Professional Development reading assignment – Chapters 2-5 & 8-9
	+ Student learning objectives:
		- The student will understand changing roles of nursing, nursing informatics, the changing healthcare environment and be able to apply this knowledge within a multi-dispensary team under the VN scope of practice.
		- The student will differentiate “high-tech” vs “high-touch” concepts of nursing.
		- The student will demonstrate setting priorities in the clinical setting using Maslow’s theory
		- The student will able to verbalize the employment process, including employer expectations.
		- The student will apply and take the jurisprudence exam, apply to the BON for NCLEX testing and make application to Pearson Vue before graduation.
1. **Unit Two**
* Professional Development reading assignment – Chapters 14-15& 18-19
	+ Student learning objectives:
		- The student will verbalize knowledge of conflict and techniques used for conflict resolution
		- Verbalize and demonstrate positive and negative uses of power and the VN scope of practice role
		- Verbalize and demonstrate Maslow’s Hierarchy of Needs in team building, employee motivation and conflict resolution
		- Discuss chaos theory
		- The student will understand the value of team concepts.
1. **Unit Three**
* Professional Development reading assignment – Chapters 10-12
	+ Student Learning objectives:
		- The student will discuss leadership styles.
		- The student will understand different communication skill sets and will consider a diverse cultural groups when developing diverse forms of communication
		- The student will understand how to be a change agent, Kurt Lewin’s Change theory, and the VN role as a change agent
		- The student will demonstrate setting priorities in the clinical setting using Maslow’s theory
1. **Unit Four**
* Professional Development reading assignment – Chapters 16-17 & 20
	+ Student Learning Objectives:
		- The student will verbalize understanding of the ethics and law in nursing management within the VN scope of practice
		- The student will verbalize and demonstrate informed consent and safeguards of patient advocacy
		- The student will verbalize understanding and practice under the VN scope of practice as directed by the Nurse Practice Act
		- The student will discuss the LVN’s role in delegation, as well as their responsibility in taking and making assignments.

**Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements**

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, its

necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule.  It is the responsibility of the student to monitor NTCC’s website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid).  Should this be the case, every effort will be made to continue instruction in an alternative delivery format.  Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

**Statement Regarding the Use of Artificial Intelligence (AI) Technology:**

Absent a clear statement from a course instructor, use of or consultation with generative AI shall be treated analogously to assistance from another person (collusion). Generative AI is a subset of AI that utilizes machine learning models to create new, original content, such as images, text, or music, based on patterns and structures learned from existing data (Cornell, Center for Teaching Innovation). Unauthorized use of generative AI tools to complete an assignment or exam is not permitted. Students should acknowledge the use of generative AI and default to disclosing such assistance when in doubt.  Individual course instructors may set their own policies regulating the use of generative AI tools in their courses, including allowing or disallowing some or all uses of such tools. Students who are unsure of policies regarding generative AI tools are encouraged to ask their instructors for clarification. **(Adapted from the Stanford University Office of Community Standards-- accessed August 31, 2023)**

# NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

# ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student’s responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website[.](http://www.ntcc.edu/index.php?module=Pagesetter&func=viewpub&tid=111&pid=1)

# Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children’s educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered “eligible students.” In essence, a parent has no legal right to obtain information concerning the child’s college records without the written consent of the student. In compliance with FERPA, information classified as “directory information” may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student’s name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.