



ENGL 1301 001 TR – English Composition I (F2F)

Tues/Thurs

Course Syllabus: Fall 2024

“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”

Instructor: Jennifer Sparks

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	9:30-11:00 a.m.	1:30-3:00 p.m.	9:30-11:00 a.m.	1:30-4:00 p.m.	By Appointment	By Appointment
	1:30-3:00 p.m.		1:30-3:00 p.m.			

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Course Description:

3 credit hours

Lecture/Lab/Clinical: Three hours of class each week.

Intensive study of practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating and critical analysis.

Note: English Composition I is a prerequisite for all 2000-level literature courses.

Student Learning Outcomes:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use edited American English in academic essays.

Required Instructional Materials: *Everyone’s An Author With Readings (Fourth Edition)*

Publisher: New York: W.W. Norton and Company Inc., 2023 **ISBN Number:** 978-1-324-04527

The textbook is required and provides essential information for successful completion of this course. You can purchase your textbook at the NTCC College Store or use the inclusive online access via Blackboard.

Optional Instructional Materials: None

Minimum Technology Requirements: You will need access to a computer to complete the writing assignments for this class. You will be typing your essays and submitting the final draft assignments through Blackboard.

Required Computer Literacy Skills: Blackboard Learning Management System, Microsoft Word processing, average email usage.

Course Structure and Overview: This English composition course is designed to help students develop their critical thinking, research and writing skills. The class will also include reading assignments that challenges students to think and effectively respond both in writing and orally to a variety of reading and visual material. Overall, the goal of this course is to help students grow as thinkers and writers. Higher order skills acquired in thinking and writing help students process information in a rapidly changing world and reflects deeper meanings of print and visual media. Students who utilize rhetorical tools and strategies achieve a level of sophistication in writing that invites audiences to join them in examining issues from multiple layers of meaning. In the process, students begin to take a more disciplined approach to writing and develop their voices through everyday and argumentative writing.

Writing Assignments

Please follow these instructions when writing your papers:

- Writing assignments include a works cited page, must be typed in MLA format
- Use Times New Roman 12 pt. font
- Double-space
- Essay writings are usually two to three pages in length with the exception of the research paper, which is 5 to 7 pages in length.
- Pay close attention to spelling, grammar, and punctuation. Grading rubrics will be provided.
- Due dates for all reading and writing assignments will be assigned during class and will also be noted in the class calendar.
- Essay rough drafts should be printed and brought to class for peer review sessions on the due date. WEPA printing cards can be purchased in the NTCC bookstore. WEPA printers are located in the SUB and in the Learning Commons (Library). The only exception will be when peer reviews are completed online.
- Final drafts will be submitted through a Blackboard Turnitin assignment on the due date.
- **Late papers will only be accepted at the instructor's discretion and in emergency situations. Regardless of the reason for being late, papers will not be accepted after three days from the due date and a late penalty of -10 each day will be assessed. After three days, papers will not be accepted for grading.**

In-class Writing Assignments

Students will be expected to write on a variety of topics during class time. The work will be generated throughout the semester and submitted through the student's writing journal. Each submission must be original and not the work of previously submitted assignments. Journals will be graded each 4 weeks. Correct grammar, punctuation, and sentence structure should be used within each entry.

Reading Assignments:

Students are expected to read all assigned materials before coming to class. You will be required to respond in writing to readings in your writing journal and orally during class discussions. Failure to read and respond effectively to the reading assignments will affect your grade in the course.

Communications:

Emails will be returned with 24 hours. Please note that NTCC email is the official form of communication used by the college. Emails sent from other accounts will not be answered. Course messaging from Blackboard is accepted as well as Teams. Each student is required to download and access Microsoft TEAMS via your college Microsoft account. The log in for TEAMS is the same as your NTCC credentials. Course announcements will be sent via Blackboard and need to be checked daily.

Institutional/Course Policy:

To complete this course successfully, you should:

- Read all of the textbook assignments
- Participate actively and meaningfully in all group discussions
- Prepare and submit all assignments on time
- Attend class regularly
- Submit only original work, not that generated with the help of artificial intelligence of any type nor be work used by yourself or another previously

Always remember to bring your textbook (or be able to access it via BB), paper and writing utensil to each class. You will be reading material from the textbook and writing in both class and in a writing/reading journal.

Evaluation/Grading Policy:

Your assignments will be evaluated using the following point values:

Essay final drafts assignments	30%
Four peer review and essay rough draft assignments, topic and thesis submission	25%
Reading and Writing Journal	20%
One research essay that includes a Works Cited page	15%
Group participation, syllabus acknowledgement, in class writing assignments, and attendance	10%

Assignments will be graded within two week of receipt or before your next assignment is due. Essays will be graded holistically based on a scoring rubric. It is the expectation that all work submitted be your original work and not work submitted previously or with the assistance of artificial intelligence (AI). Work that is flagged by TurnItIn as having AI content will follow the below grading deduction policy:

40% \geq AI content -A grade of 0 on the assignment will be given.

21-39% AI content- A deduction of ½ point for each percentage above 20%. For example, an essay flagged as having 24% AI content will receive a deduction of -12 points on the assignment.

20% or less - No deduction will be taken, but a grading note regarding correction regarding AI content will be made.

Statement Regarding the Use of Artificial Intelligence (AI) Technology:

Absent a clear statement from a course instructor, use of or consultation with generative AI shall be treated analogously to assistance from another person (collusion). Generative AI is a subset of AI that utilizes machine learning models to create new, original content, such as images, text, or music, based on patterns and structures learned from existing data (Cornell, Center for Teaching Innovation). Unauthorized use of generative AI tools to complete an assignment or exam is not permitted. Students should acknowledge the use of generative AI and default to disclosing such assistance when in doubt. Individual course instructors may set their own policies regulating the use of generative AI tools in their courses, including allowing or disallowing some or all uses of such tools. Students who are unsure of policies regarding generative AI tools are encouraged to ask their instructors for

clarification. (**Adapted from the Stanford University Office of Community Standards-- accessed August 31, 2023**)

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

ENGL1301 F2F – Fall 2024 Assignment Calendar
Tuesday and Thursday Schedule

**Assignments are due by the beginning of class on the due date (Tuesday/Thursday)
unless otherwise noted.**

No assignment will be accepted for course credit after due date.

Week 1

8/27

Tuesday

- Review of course, syllabus, and assignment calendar
- Complete in class writing journal assignment. Due by the end of class.
- Read Chapter 1 “Thinking Rhetorically” by Thursday.

8/29

Thursday

- Submit Syllabus Acknowledgement. Due by the end of class. This is a participation grade.
- Complete in class practice rhetorical analysis in small groups.

Module 1 Narrative

Week 2

9/3

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Read pages 195-209 in Chapter 14 “Here’s What Happened: Writing a Narrative”.

9/5

Thursday

- Read the essay “The Sanctuary of School” pages 853-857 and discuss questions and essay format.
- Review thesis sentences and complete in class practice.

Week 3

9/10

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Work in class on Narrative essay.
- Review MLA format for writing papers (Chapter 28). Demonstrate MLA template sources.

9/12

Thursday

- Review sample Narrative essays and discuss components in class.
- Continue working on Narrative essay assignment.

Week 4

- 9/17 **Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - **Narrative rough draft essay due. via Blackboard by 11:59 p.m.**
 - Begin reading Chapter 14 “Let’s Take a Closer Look: Writing Analytically” and taking notes from pages 256-271.
 - Read sample essay pg. 259-261 and discuss
- 9/19 **Thursday**
- **Printed copy of Narrative rough draft due at the beginning of class.**
 - Complete in-class peer review of Narrative essay rough draft. **If you miss class, this assignment cannot be made up.**
 - Begin making corrections to Narrative essay. Final draft of narrative essay due Tuesday, September 24th 11:59 p.m., submitted via Turnitin assignment link in Blackboard.

Module 2 Visual Analysis Week 5

- 9/24 **Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - In class notes on Visual Analysis writing and peer review/rubric Add to notes journal.
 - In class practice using *The Wizard of Oz*
 - **Final draft of narrative essay due submitted via Turnitin assignment link in Blackboard by 11:59 p.m.**
- 9/26 **Thursday**
- Review sample thesis for Visual Analysis writing and proper citation of sources and of visual aids.
 - Read and evaluate sample Visual Analysis essay using rubric-small group assignment. Present findings with class. Rank and evaluate sample writings as compared to the rubric provided.

Week 6

- 10/01 **Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - Complete “Thinking Beyond Words” activity pg. 262 in small groups and discuss findings with class.
 - Begin research to select an image as a topic for Visual Analysis essay.
- 10/03 **Thursday**
- Read “Advertisements R Us” and discuss “Thinking about the Text” questions in small groups.
 - Work on Visual Analysis essay.

Week 7

10/8

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Using the essay “Advertisements R Us” students will complete an in class brainstorming diagram on possible components to analyze and discuss how they could format an essay around the visual. Present findings to class.
- **Rough draft Visual Analysis essay due. Submit via Turnitin link in Blackboard by 11:59 p.m.**

10/10

Thursday

- **Peer review assignment will be completed during class in the library.**
- Complete in-class peer review of Visual Analysis essay rough draft. **If you miss class, this assignment cannot be made up.**
- Begin making corrections to Visual Analysis essay. Final draft of Visual Analysis essay due Tuesday, October 15th 11:59 p.m., submitted via Turnitin assignment link in Blackboard.

Module 3 Review Writing

Week 8

10/15

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- In class “practice” taste test review activity.
- Begin reading Chapter 17 “Two Thumbs Up: Writing a Review” in preparation for Module 3 Review Writing unit.
- In class discussion and notes on writing reviews, observations and explaining relationships.
- **Final draft Visual Analysis essay due. Submit via Turnitin link in Blackboard by 11:59 p.m.**

10/17

Thursday

- Discuss Review Writing rubric and peer review form.
- Review MLA format for inserting diagrams, pictures, and using in-text citations.
- Introduce library database and citation tools.

Week 9

10/22

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Introduce and read about three NYT review authors. Review NYT critic tips and annotate using “Reading Reviews With a Critical Eye” worksheet to identify suggestion on writing reviews-in class group assignment. Provide findings to class.

10/24

Thursday

- Read Chapter 17 “ Page 363 “Respect: Aretha’s Music Carries This Biopic”. Work in small groups to discuss questions.

**Module 4 Argument Writing
Week 10**

- 10/29** **Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - Complete reading Chapter 12. Class discussion and notes on Argument Research Essay.
 - Take notes from Chapter 12 in journal.
 - **Rough draft Review Essay due by 11:59 p.m. submitted via Turnitin assignment link in Blackboard.**
- 10/31** **Thursday**
- Complete Review essay peer review assignment. **This will be completed in class.**
 - Continue reading Chapter 19.

**Module 4 Argument Writing
Week 11**

- 11/5** **Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - Discuss how to select a topic for argumentative essay. T-Chart exercise.
 - Review MLA requirements for Works Cited and in-text citation (MLA guide handout). Notes on topic selection will be completed in journal.
 - **Final draft Review Essay due by 11:59 p.m. submitted via Turnitin assignment link in Blackboard.**
- 11/7** **Thursday**
- Finalize notes from Chapter 19 in journal.
 - Review thesis statements in sample argumentative writing.
 - Select a topic for essay and begin research.
 - Review sample thesis and topic assignment submissions.
 - Practice using library database and citation tools.

Week 12

- 11/12** **Tuesday**
- Complete in class writing journal assignment. Due by the end of class.
 - In class writing of topic and thesis statements.
 - **Submit topic and thesis statement to instructor for approval. Due by 11:59 p.m. via Blackboard.**
- 11/14** **Thursday**
- Begin writing essay.
 - Review information on credible sources and take notes in journal.
 - Small group activity to identify credible sources

Week 13

11/19

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- **Continue writing rough draft, due Thursday November 17th at the beginning of class. Print and bring a hard copy of paper.**

Tuesday

- **LAST DAY TO DROP A COURSE WITH A GRADE OF “W”**

11/21

Thursday

- Complete in class peer review of Argument Research essay.

Week 14

11/26

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Finalize peer reviews and begin editing.
- **Rough Argumentative essay due by 11:59 p.m., submitted via Turnitin assignment link in Blackboard.**

11/28

Thursday

- No class-Thanksgiving holiday

Week 15

12/3

Tuesday

- Complete in class writing journal assignment. Due by the end of class.
- Work to finalize research, Works Cited page and final essay edits.
- **Complete Argumentative essay peer review assignment in class.**

12/5

Thursday

- Last day of class
- Work to finalize Works Cited page and final essay edits.
- **Argumentative essay peer review assignment due by 11:59 p.m.**

Week 16

12/10

Tuesday

- Final exam
- **Argumentative final draft essay due by 11:59 p.m., submitted via Turnitin assignment link in Blackboard.**

12/12

End of Course-All assignments must be submitted.