



NORTHEAST TEXAS
COMMUNITY COLLEGE

HIST 2321.032: WORLD CIVILIZATION I

Course Syllabus: Spring 2024

"Northeast Texas Community College exists to provide responsible, exemplary learning opportunities."

John Russo

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
		8:00 – 9:20 12:30 – 1:30		8:00 – 9:20 12:30 – 1:30		

This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.

Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.

Catalog Course Description (include prerequisites: 3 credit hours.

Lecture/Lab/Clinical: Three hours of class each week.

A survey of the social, political, economical, cultural, religious, and intellectual history of the world from the emergence of human cultures through the 15th century. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include the emergence of early societies, the rise of civilizations, the development of political and legal systems, religion and philosophy, economic systems and trans-regional networks of exchange. The course emphasizes the development, interaction and impact of global exchange.

Prerequisite(s): none

Student Learning Outcomes:

Upon successful completion of this course, students will:

1. Create an argument through the use of historical evidence. (SLO1 – assessed by research paper)
2. Analyze and interpret primary and secondary sources. (SLO2 – assessed by participation activities)
3. Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of world history. (SLO3 – assessed by exam)

Evaluation/Grading Policy:

The instructor posts attendance, exam, and assignment scores on Blackboard. Students need to check regularly to make sure all their assignments have been submitted and graded.

Total Semester Points: **700**

A = 630-700 points

B = 560-629 points

C = 490-559 points

D = 420-480 points

F = 0-419 points

Attendance = 20 points per session = 320 points total per semester

Two exams at 100 points each = 200 points total per semester

Research Paper = 100 points total per semester

Syllabus Agreement Quiz = 20 points total per semester

Course Evaluation = 60 points total per semester

TOTAL SEMESTER POINTS: 700 Points

Required Instructional Materials:

Traditions and Encounters: A Brief Global History. 4th edition, Bentley. Copyright 16

Publisher: McGraw-Hill Companies, Inc.

ISBN Number: 0073513326

Optional Instructional Materials: none

Minimum Technology Requirements: You must have access to a computer to take this course. Your computer needs to have Windows XP SP3 or later or MAC OS X10.3 or higher. You will need Office 2003 or higher, and you will need broadband internet access. You can check your operating system by right clicking on the My Computer icon on the home screen You can check your word processing program by going to Start and clicking on All Programs. You will find your Office program there.

Required Computer Literacy Skills: Ability to use Blackboard as well as Microsoft Office. Microsoft Office programs, including Word, are provided free to all enrolled students.

Course Structure and Overview:

MidTerm Exam:

MidTerm examination will cover material covered in the first half of the course. (SLO3)

Final Exam:

The final exam will focus on material covered in the second half of the course, but will include some questions that are comprehensive in nature. (SLO3)

History Essay:

Students will write an essay on a topic related to the course. Specific details and requirements can be found in the "History Essay" link in Blackboard. (SLO1)

Attendance and Participation:

Reading the textbook chapters as well as class discussion and participation. (SLO2)

Communications: The instructor will answered emails within 24 hours. **NTCC email** is the official form of communication used by the college.

Alternate Operations During Campus Closure and/or Alternate Course Delivery Requirements

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Northeast Texas Community College to move to altered operations. During this time, Northeast Texas Community College may opt to continue delivery of instruction through methods that include, but are not limited to, online through the Blackboard Learning Management System, online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the

student to monitor NTCC's website (<http://www.ntcc.edu/>) for instructions about continuing courses remotely, Blackboard for each class for course-specific communication, and NTCC email for important general information.

Additionally, there may be instances where a course may not be able to be continued in the same delivery format as it originates (face-to-face, fully online, live remote, or hybrid). Should this be the case, every effort will be made to continue instruction in an alternative delivery format. Students will be informed of any changes of this nature through email messaging and/or the Blackboard course site.

Institutional/Course Policy:

Syllabus Acknowledgement Form:

Students must complete the Syllabus acknowledgement form on Blackboard. It will appear in the form of a quiz and the student will receive a score in Blackboard. This instructor will use that form to verify rolls at the 5th day census for attendance. If the form has not been completed by the due date or you will not be verified as having attended and will be **DROPPED FROM THIS CLASS!** It is very important that you complete the Syllabus form.

Other Course Policies:

Turn off cell phones, alarms, and other devices that unnecessarily cause distractions. Texting in class is not acceptable. If you have an emergency call, step outside the classroom to answer it so as not to be a distraction.

Assignments:

Research Assignment:

Each student will complete and submit a 6-7 page research paper. The paper will have one inch left/right, top/bottom margins and double spaced 12-point font. Utilize Spell and Grammar Check tools in your word processor to correct errors. Research a historic event or important person. Analyze and explain the event or person's historical significance and impact on the world's political system, economy, societal institutions or cultural groups. As a class, we will visit NTCC Learning Commons. One of the librarians will provide instruction on research resources. Contact your instructor to gain approval for the research topic. *You will earn 0 credit if the instructor did not approve your topic prior to submission.*

The course textbook is a primary source. Failure to use the textbook will result in a reduction of 15 points. You must gain instructor approval to write about a topic not discussed in the course textbook. Use the course text and other books or academic databases from the NTCC Learning Commons.

Do not use the internet. If you use the internet as a source, you will earn 0 credit on your paper.

Quotes from book reviews and article abstracts are not valid source references. The college requires all students' adherence to strict academic integrity standards. Do not plagiarize. If you plagiarize, you will earn 0 credit for your paper. Plagiarism occurs when you quote any published source without a reference in a bibliography or works cited page. Place "quotation" marks before and after any word, phrase or sentence you quote in the paper from any source(s). Write the author's last name and page number in (parentheses) immediately after the quoted words. In the bibliography or works cited page, provide the author's last name, first name or initial, middle name or initial, (if available), full book title, publisher and copyright date, in that order in MLA format. The reference page should list two or more sources. Papers without bibliographies will earn 0 credit.

Upload the completed paper to a link in your student Blackboard account. The link forwards the paper to: turnitin.com, which checks for plagiarism. If turnitin.com discovers any quotations that lack a bibliographical reference, you risk an F for the assignment or course. **Submit the paper no later than indicated due date.**

Student Responsibilities/Expectations:

1. Multiple absences without notification to the Admissions Office or instructor may result in an F for the course. *Please reference the academic calendar for the last day to drop with a W.*
2. Treat the course like employment. You earn money for work. The employer deducts pay if you are absent, tardy or leave early. In this course, regular attendance is vital. You earn 10 points for attendance and lose 5 for tardiness or leaving early. Do not schedule appointments with other instructors or advisors during class time. Complete all communications and correspondences with outside contacts before or after class. If you miss a session for legitimate reasons, ask a classmate for notes or other course adjustments and updates.
3. Each student may use up to three full credit excusable absences. Alert the instructor via email on, or prior to absences for full credit. Students, who miss four or more consecutive classes, without contacting the instructor, may fail or be withdrawn from the course.
4. The course calendar lists exam dates. If absent, it is the student's responsibility to arrange an exam makeup with the instructor. **Makeup exams are essay questions and from the textbook, not lecture. You must attend the last session and complete the final exam. Failure to do so will result in an F for the course.**
5. Please review the NTCC Student Handbook's behavioral standards online. The college promotes and maintains a professional, dignified environment for faculty and students. Please treat all in a professional manner. **Arrive punctually for each session.** Listen attentively to lectures, participate in group discussions and eliminate distractions such as talking to fellow students, texting or viewing Internet sites, on cell phones, iPads, tablets and laptops, unrelated to World Civilization I.
6. You committed to all course requirements at enrollment, therefore, adhere to the syllabus guidelines. Please attend the sessions, complete required forms, read the textbook chapters, complete the research paper and take all exams listed in the calendar. No extra credit work is available beyond the requirements listed in the syllabus.
7. Communicate with the instructor for HIST 2321.001 through: jrusso@ntcc.edu for all correspondences. Check your personal Blackboard account for attendance, exam and assignment scores.
8. It is the student's responsibility to withdraw from the course for illness, job transfer or other unforeseen reasons. If you withdraw, notify Admissions and the instructor to avoid an F for the course. Please report changes in contact information, such as residential and email addresses or phone numbers to the Admissions Office.

NTCC Academic Honesty/Ethics Statement:

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information on these subjects.

ADA Statement:

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to the special populations page on the NTCC website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

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