

Northeast Texas Community College

Faculty Senate Meeting Minutes

Date: October 23, 2025

Time: 12:30 p.m.

Location: Humanities 101 & Microsoft Teams (Virtual attendance option)

Recorder: Ms. Rebecca Gardner, Secretary

I. Call to Order

The meeting was called to order at 12:30 p.m. by Faculty Senate President Ms. Jackie Johnston.

II. Roll Call

Attendance was confirmed via the faculty sign-in sheet and Microsoft Teams. A total of 21 faculty members were present.

III. Previous Meeting Minutes: September 16, 2025

Previous Meeting Minutes were motioned for approval by Rebecca Gardner and seconded by Julie Ratliff.

IV. Treasurers Report

Treasurer was not in the room at the time of this item. Report was not presented and will be presented to the newly elected Senators at the next meeting.

V. Standing Committee Reports

Standing committee reports were not provided as at the start of the meeting the previously approved bylaws had removed standing committees.

VI. Old Business

a) **Discuss Faculty Senator Election(s)**

Some nominations were received via the blackboard Faculty Senate Page, but enough to demonstrate a fair representation of the faculty population at NTCC. A nomination discussion will be added to new business.

Executive Officers – The parliamentarian, historian, and treasure positions have been added to the executive committee at the request of Dr. Kevin Rose and Dr. Anna Ingram. Duties of each position have been readjusted to remove all significant responsibilities away from just the President, Vice President, and Secretary.

Julie Ratliff will serve as Parliamentarian; Doug Richey as Treasurer; and Gary Short as Historian.

b) **Discuss updated Faculty By-Laws -**

Standing committees- Committees were added back into FS by-laws by the President (Jackie Johnston), Vice President (Zachary Strawbridge) and Secretary (Rebecca Gardner) as requested by Dr. Kevin Rose and Dr. Anna Ingram.

By-laws will be updated by the Ways and Means committee. The update should reflect the new faculty senator size and take that into consideration for sizing of the standing committees. A recommendation of four senators per standing committee was made.

c) **Standing Committees and Additional Officers** – As new business the standing committee chairs and representatives will be nominated and confirmed after new Senators are confirmed.

VII. New Business

Nominations of Senators – Julie Ratliff motioned to appoint all members in attendance (both in person and via Teams) as Faculty Senators, seconded by Rebecca Gardner.

Terms of Senator Officers –All nominated faculty for Senators will be randomly assigned a numerical value of one or two. Those with the value one will carry one-year terms and those with a value of two will carry two-year terms.

The following individuals were nominated and confirmed to hold <u>one-year</u> appointments as Faculty Senators: Birdsong, Elena (Biology) Frost, Kevin (Industrial Technology) Homer, Matt (Government) Knox, Alanta (Biology) Presley, Lesa (Biology) Shurtz, Abby (Funeral Services) Sparks, Jennifer (English) Sokol, Chantel (Medical Lab Technology) Yarbrough, Stacie (Biology)	The following individuals were nominated and confirmed to hold <u>two-year</u> appointments as Faculty Senators: Ellermann, Mark (Physics) Fulgham, Melissa (History) McAllister, Chris (Biology) McWhorter, Will (Computer Science) Reagan, Leah (Mathematics) Shurtleff, Carmen (Sociology/Social Work) Smith, Mandy (English/Journalism) Whitfield, Sarah (Chemistry) Davis, Brant (Funeral Services)
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Brief Discussion - A brief discussion of whether to hold meetings via Teams or Zoom was held. This is still to be determined as a long-term decision.

Standing Committees - At this time, there are no ad hoc committees established, but they could be added at the discretion of the executive committee.

The following individuals were nominated and confirmed to sit on committees:

Executive Committee:

Jackie Johnston - President

Zachary Strawbridge - Vice President

Rebecca Gardner -

Secretary Doug Richey -

Treasurer Julie Ratliff -

Parliamentarian Gary Short -

Historian

Faculty Ways and Means Committee:

1. Chantel Sokol

2. Melissa Fulgham

3. Kevin Frost

4. Rebecca Gardner

Elections:

1. Leah Reagan
2. Alanta Knox
3. Chantel Sokol
4. Zachary Strawbridge

Faculty Awards:

1. Doug Richey
2. Jennifer Sparks
3. Rebecca Gardner
4. Matt Homer

Scholarships:

1. Julie Ratliff
2. Will McWhorter
3. Stacie Yarbrough
4. Chris McAllister

Professional Development:

1. Lesa Presley
2. Carmen Shurtleff
3. Mark Ellermann
4. Vacant.Seat

Student Awards:

1. Melissa Fulgham
2. Kevin Frost
3. Brant Davis
4. Vacant.Seat

Safety and Security:

1. Amanda Smith
2. Kevin Frost
3. Abby Shurtz
4. Elena Birdsong

A recommendation was made to the Ways and Means Committee to adjust by-laws to include four committee members for each standing committee.

Discussion for various methods of communicating with the faculty population and how senators can gain input from them. Townhalls, informal department meetings, and possible use of time at faculty meetings were discussed.

VII. Announcements

No announcements were made.

IX. Adjournment

A motion to adjourn was made by Rebecca Gardner and seconded by Mark Ellermann at 13:11 pm.

The next Faculty Senate meeting is scheduled for November 20, 2025.

Respectfully submitted,

Rebecca Gardner

Secretary, Faculty Senate

Northeast Texas Community College

Date Prepared: October 28, 2025