

## Communities In Schools of Northeast Texas / ACE of Northeast Texas Volunteer Information Sheet

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Current Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

---

---

### In Case of Emergency, Whom Should We Contact?

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

---

---

### Education

High School: \_\_\_\_\_ Completed?  Yes  No  GED

College: \_\_\_\_\_ Hours Completed: \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_ Date Received: \_\_\_\_\_

Post Graduate / Trade School: \_\_\_\_\_



### Communities In Schools of Northeast Texas

*Including ACE (Afterschool Centers on Education)  
21<sup>st</sup> Century Community Learning Centers of Northeast Texas  
and other volunteer/mentor opportunities provided  
through Communities In Schools of Northeast Texas*

PO Box 1307 \* Mount Pleasant, TX 75456-1307  
Phone: 903.434.8212 Fax: 903.434.4416



What relevant job or volunteer experience do you have that you can bring to Communities In Schools (CIS) and ACE? \_\_\_\_\_

---

---

---

List any interests, hobbies, or special skills you have that might be helpful in working with children. \_\_\_\_\_

---

---

If you need volunteer hours for class credit, how many hours do you need? \_\_\_\_\_

---

---

By what date? \_\_\_\_\_

---

Please check volunteer opportunities of particular interest to you:

- |  |   |
|--|---|
| <input type="checkbox"/> Tutoring                            | <input type="checkbox"/> Group Activities |
| <input type="checkbox"/> Mentoring                           | <i>Example:</i> _____                     |
| <input type="checkbox"/> Classroom Assistant                 | <input type="checkbox"/> Guest Speaker    |
| <input type="checkbox"/> General Office Assistant / Clerical | <i>Topic:</i> _____                       |

What age groups do you prefer working with?

- |   |  |
|---|--|
| <input type="checkbox"/> Pre-K                                    | <input type="checkbox"/> 9 <sup>th</sup> - 12 <sup>th</sup> Grades |
| <input type="checkbox"/> K - 5 <sup>th</sup> Grades               | <input type="checkbox"/> Any Grades                                |
| <input type="checkbox"/> 6 <sup>th</sup> - 8 <sup>th</sup> Grades |  |

What age groups do you have experience working with?

- |   |  |
|---|--|
| <input type="checkbox"/> Pre-K                                    | <input type="checkbox"/> 9 <sup>th</sup> - 12 <sup>th</sup> Grades |
| <input type="checkbox"/> K - 5 <sup>th</sup> Grades               | <input type="checkbox"/> Any Grades                                |
| <input type="checkbox"/> 6 <sup>th</sup> - 8 <sup>th</sup> Grades |  |



**Communities In Schools of Northeast Texas**

*Including ACE (Afterschool Centers on Education)  
21<sup>st</sup> Century Community Learning Centers of Northeast Texas  
and other volunteer/mentor opportunities provided  
through Communities In Schools of Northeast Texas  
PO Box 1307 \* Mount Pleasant, TX 75456-1307  
Phone: 903.434.8212 Fax: 903.434.4416*



Please indicate the blocks of time you have free to volunteer:

Monday \_\_\_\_\_ to \_\_\_\_\_      Tuesday \_\_\_\_\_ to \_\_\_\_\_      Wednesday \_\_\_\_\_ to \_\_\_\_\_      Thursday \_\_\_\_\_ to \_\_\_\_\_      Friday \_\_\_\_\_ to \_\_\_\_\_

Do you have any preferences regarding school or area of town? \_\_\_\_\_

Are you bilingual?     Yes     No  
If yes, what languages do you speak? \_\_\_\_\_

As an adult, have you ever been convicted of anything other than a minor traffic violation?     Yes     No

If yes, list all such offenses, dates, and the names of court(s) and disposition: \_\_\_\_\_

---

---

Please list three professional or personal references with phone numbers of individuals who can serve as character references, and can be reached during the 9 - 5 work day.

1. \_\_\_\_\_ Phone: \_\_\_\_\_
2. \_\_\_\_\_ Phone: \_\_\_\_\_
3. \_\_\_\_\_ Phone: \_\_\_\_\_

I certify that I have made no misrepresentation in this application nor have I withheld information in my statements and answers to questions. I give my permission for this information to be verified, including a criminal background check. Any misrepresentation may cause my application to be rejected.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<p>CIS Office Use Only:</p> <p>Date Received: _____ Staff Initials: _____</p> <p>Volunteer Placement: _____</p>
---



*Including ACE (Afterschool Centers on Education)*  
21<sup>st</sup> Century Community Learning Centers of Northeast Texas  
and other volunteer/mentor opportunities provided  
through Communities In Schools of Northeast Texas  
PO Box 1307 \* Mount Pleasant, TX 75456-1307  
Phone: 903.434.8212 Fax: 903.434.4416

